

PTO GENERAL MEETING Sept 6

Call To order:

Wednesday, September 6, 2017 7:06 PM Lakeview Library

Attendance: Siri Ziese, Cathy Lee, Cheryl Groves, Andrea Moon, Shea Smith, Erin Koht, Erin Sargent, Larry Lee, Shelle Limoncelli, Bobbie Chalmers, Kristin Frank, Colleen Triana, Erin Degan, Ashley Douglas, Stephanie Hendricks, Harlee Busalaceh, Tricia Johnstone

Approval of Prior Meeting Minutes (Last Meeting August 9, 2017) – Julia

Librarian: Erin Sargeant

1. **Excited to join the team**
 - a. **parent and pto member at rescue elementary**
 - b. **thank you for the monetary support**
2. **book fair scheduled for parent conference week, with movie night. books are delivered 1-3 days in advance so hopefully we will be able to get the books then for the movie night**
 - a. **theme is wild west**
 - b. **might be able to change the week of the book faire....mostly in the future**
 - c. **minimum days are a good time for a book faire because the library is not in use much**
 - **but there is less traffic**
 - **without the movie night there may be less traffic**
 - **maybe a spring fair in the future**
 - **Nov 14-18**
3. **volunteers are needed in the library**

Boosters – Larry Lee

1. **collecting checks \$6375 maybe?, 1775 today for sure**
2. **class contest for each grade**
 - **based on participation not amount**
 - **Stickers for each family**
3. **Need to make sure we have a complete list of donors for**
 - **Poster sponsorships**
 - **Thank yous on website**
4. **How can we advertise what the PTO spends money on**
 - **On website**
 - **Need information by extended day**
 - **New posters**

Financials – Tricia

Will discuss at a future board meeting what is a savings amount that is good for us to keep on hand for emergencies?

Upcoming Dates -

(1) Fall Festival – Cathy Brannan, Katie Alred

- oct 27th
- planning is starting. Some positions are open looking for volunteer coordinator, marketing, pumpkins, hay and fish, auction, class
- need to bring in new parents maybe kinder parents
- add some entertainment, sponsored booths
- difficult to use marina students, we need to have high school students or parents
- master list for checkin on computer
- costume contest
- scarecrow contest leading up to fall festival for each class
- parents do not to have to be volunteered cleared to volunteer at the fall festival
- give out tickets for the wine raffle for volunteering?
- please attend fall festival meetings or send your ideas to the committee

(2) Pancake breakfast to Saturday event. Need to solidify date and chair for event

- we want an evening event like the dads get
- we want something memorable
- breakfast for dinner
- sports night
- minute to win it games, game night
 - dude perfect
 - stacking cups
 - mother son bowling?
 - folsom lake bowling is owned by a parent of a student
- Lets not get rid of pancake breakfast on March 9, 2018 until we are able to get a chair to run it if we want to change it

(3) Staff Appreciation week- When? Still need chair

- open chair position
- keeping the date in January?

(4) Book Fair during parent conference week

- Can we add something else instead of movie night

(5) Movie Night

- moved to january maybe pjs night maybe pjs at school instead of family bingo night
- check to be sure the school is available

(6) Family Social Fundraising Nights

- do it every other month to try for higher turnout
 - chick-fil-a
 - chipotle
 - probably still be on Wed, but it depends on the place
 - first one will be in Oct

Communications

1. Lot of discussion should PTO be on remind? , PTO blast email
 - what other ways can we communicate?
 - 200 people are on remind
 - 400 on email blasts
 - Sounds like we are agreed to using remind
 - Doing a test run

New Business

1. PTO Room Organizing Sept. 12
 - need as many people as possible
 - right at drop off
 - old bins would be helpful
2. Shade Structure
 - \$60, 000 ish
 - last time there was a problem because of in ground asbestos, this makes it more complicated
 - blair said at the time that background stuff was done we decided to pay for technology instead so we would need to start from ground one
3. Shea Smith – Green Screen / Software Support
 - last year we did a little of green screen video in some of the classrooms
 - a learning experience
 - estimate 541
 - ipad
 - green screen
 - tripod
 - 2 microphone
 - last year was used for mission reports
 - need the estimate from shea to add to notes

- last year the kids were able to do it
- plan to use it mostly for 4-5
- can be set up in a workroom so it stays set up
- let's start with one and then we can add another set up or an upgrade
- motion up to 575 passed for purchase
- Purchase req is below

[Lakeview Elementary](#)

Shea Smith

Instructional Technology TOSA |

ssmith@rescueusd.org | 530.430.7432

Purchase Req

[Green Screen/Video](#)

[Lab](#)

Date

9/7/2016

Vendor

[Amazon.com / Apple](#)

Company name

Street address

City, State, Zip

(123) 456-7890

no_reply@example.com

Description	Qty	Unit price	Total price
iPad (Apple)	1	\$309.00	\$309.00

<u>EDU)</u>			
<u>DoINK (Green screen + animation app)</u>	1	\$5.99	\$5.99
<u>Green Screen studio kit (Amazon)</u>	1	\$89.99	\$89.99
<u>Wireless microphone</u>	2	\$27.00	\$54.00
<u>Tripod (with iPad mount)</u>	1	\$21.99	\$21.99
		Subtotal	\$480.97
		Shipping & handling	\$20.00
		Tax rate	8.50%
		Sales tax	\$40.88
			\$541.85

4. Spirit Wear- Kristina Wilson, Cathy Lee is helping now

- need budget from Tricia for buying new merchandise
- Do we have adult sizes? What is the ordering process?
- Need to order shirts for Wenye students and staff
- ordering online?
 - needs to talk with web communications

(7) Enrichment – Stephanie Hendricks

- first enrichment session starts sept 26,
 - cooking, art (with jamie's), spanish (8 weeks) , golf 4 week sessions
 - good job!
 - try to add morning yoga
 - sewing 2-5
 - jujitsu
 - chess 1-5 8 weeks
 - add on 5 for each class over the class fee to cover pto costs

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(8) Garden

Thank you signs- Lowes Gift Cards for Mrs. Fechner Garden Coordinator

- **coordinator is a paid position now, we are looking for**
- **only have one garden nana now**

Principal & Teacher Updates

- 1. Solar Eclipse went well**
- 2. cross country is starting now**
 - a. parents are helping**
 - b. first meet tomorrow**
- 3. weny students are being finalized**
 - a. end of sept**
- 4. math aides are being hired for 4-5 grade**
- 5. looking for two new yard supervisors**
- 6. kinder goes full day on sept 18**
- 7. national walk day**
- 8. pony express on Friday**
 - a. letters are due this friday**
 - b. the pony express is the next friday**
- 9. glad training third week in sept**

Adjournment: 8:50 pm